

COLLEGE OF ENGINEERING CHENGANNUR

Instructions for Students Allotted to Other Engineering Colleges in the Third Allotment

Students who have secured admission to other Engineering Colleges through the **Third Allotment** and wish to collect their **Transfer Certificate (TC)** from this College are requested to comply with the following instructions:

1. The fee remitted to the College will be refunded only through **online bank transfer**.
2. The **original fee receipts** issued by the College must be surrendered at the time of collecting the Transfer Certificate.
3. Students are required to produce the following documents while collecting the Transfer Certificate:
 - A copy of the **Third Allotment Memo**.
 - The **Admission Slip** issued by this College at the time of admission under the **Second Allotment**.
 - A **clear and legible copy of the bank passbook** of the student or either parent, showing the account details for processing the refund.

Sd/-
P R I N C I P A L