

MINUTES OF SECOND IQAC MEETING

Venue : Conference room

Date: 25.01.2020

Members Present

1. Dr. Jacob Thomas V ,Principal ,CE Chengannur-IQAC Chair person
2. Mr. Bony Thomas ,Scientist E, Electronics Regional Test Laboratory -Member Industry
3. Mr. Biju C Thomas, Chief consultant &Managing Director, Prime builders &Architects, Chengannur
4. Mrs. Deepa A K ,Secretary, WIE Affinity Group IEEE Kerala Section.
5. Mr. Muhammed Rabeeh N, Co-Founder Electree Energy Solutions –Member Alumini
6. Dr. Jyothiraj VP ,HOD EC Department
7. Dr.Smitha Dharan ,HOD CS Department
8. Dr. DeepaJ, Professor, EC Department ,IQAC coordinator
9. Mr. Jayadeep Kumar J, Assistant Professor, Mechanical Engg, IQAC Asst.coordinator
10. Ms.Deepa Susan J, Assistant Professor,Department of Electronics ,IIC Member
11. Mrs. RenuKK,Associate Professor ,Mathematics ,IQAC member
12. Mrs. Savitha K P,Assistant Professor, Electrical Engg,IQAC member
13. Mrs. JyothiRL,Assistant Professor, Computer Engg.,IQAC member,IPRC member
14. Mrs.Manjusha S Nair Assistant Professor, Computer Engg.,Placement officer
15. Mr. Ayoobkhan T E ,Associate Professor, EC Department ,NBA coordinator
16. Ms.Swathi Krishna O ,S8 CS ,IEEE representative
17. Karthik Krishna,s6 CS ,Placement Representative
18. Libin Mathew Varghese,S6EEE,IEEE Representative

Agenda

1. Review of KTU external audit
2. Academic calendar 2020 Even semester
3. NBA Accreditation status
4. IIC and IPR action plan
5. Placement statistics
6. Professional membership and Industrial training for faculty
7. Professional bodies (IEEE, IEDC) activities.

The meeting started at 2.30 pm. Principal welcomed IQAC members and the special invitees. The agenda was unanimously approved. Principal briefed the action taken report of the last IQAC meeting and also the auditor's remarks of academic audit 2019-20 odd semester. The academic calendar and major events scheduled for the current semester were discussed. The NBA accreditation coordinator reviewed the steps taken for uploading prequalifier for various departments. He mentioned the need of collecting the professional profile of alumina for reviewing the department specific vision and mission.

Discussions were made on the following topics :

Activities of Industry Institute Interaction Cell(IIC) and Intellectual Property Right Cell (IPRC) were discussed in detail .The need of industrial training for students in core areas was mentioned. The IIC member suggested to organize technical talks in Core areas by eminent personalities from Industry. The importance of starting a student chapter of Institution of Engineers in the college was emphasized. The importance of developing student projects for the benefit of society was also stressed. It was also suggested to take up consultancy works/ services by the technical wing of NSS and various professional clubs in the college. All members present were of unanimous opinion that the Mini Fablab has great resources for all these activities. Member from IPR cell suggested to arrange training on IPR for faculty and students. Activity plan of professional bodies for the current semester were discussed. The placement statistics was also presented. Principal congratulated the IEEE student Chapter of the college for the achievements and awards in the year 2019.

As per the above discussions, the following decision were taken

- It is decided to motivate students to register the Massive Open Online Courses(MOOC) ,NPTEL and other approved online courses.
- To conduct demonstration and poster presentation of the final year projects.
- It decided to upload the Prequalifier for the EC dept. by the month of June and other departments by the end of this year.
- To collect the data base of Alumini with the help of Alumini relation Cell (ARC).
- Arrange technical talks by Alumini members working in core areas in Industry and Research Organizations .
- Arrange Industrial visits, short term training programmes, for faculty as well as students from first year onwards.
- To Start Institution of Engineers Student Chapter at the college
- To ensure active participation of technical clubs such as PRODDEC, SURGE etc.in coordinating Techfest as well as student project exhibitions.
- To Enhance Utilisation of Mini Fab lab for technical activities.

The meeting ended at 4pm.

Signature

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